

## Quality Policy

**MINDSYS** was established in 2021 to provide innovative software and equipment solutions that empower presentation and promotion of services and products in the physical store networks and electronic marketplaces. The company is mainly operating in the sectors of retail, telephony, information technology, clothing, food & energy, in Greece and Cyprus.

Quality is important to our business because we value our customers. We strive to provide our customers with products and services which meet and even exceed their expectations.

We are committed to satisfy applicable requirements and to continuous improvement and have established a Quality Management System which provides a framework for measuring and improving our performance.

We have the following systems and procedures in place to support us in our aim of total customer satisfaction and continuous improvement throughout our business:

- regular gathering and monitoring of customer feedback
- a customer complaints procedure
- selection and performance monitoring of suppliers against set criteria
- training and development for our employees
- regular audit of our internal processes
- measurable quality objectives which reflect our business aims
- management reviews of audit results, customer feedback and complaints

Our internal procedures are reviewed regularly and are held in a Quality Manual which is made available to all employees.

Although the Managing Director has ultimate responsibility for Quality, all employees have a responsibility within their own areas of work to help ensure that Quality is embedded within the whole of the company.

Signed: **Manthos Dardamanis** (Managing Director)

Date: **07 April 2022**

